

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 3/23/2017

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
Cathy Hart
Nancy M Kerr
John Williams

BOARD MEMBERS ABSENT: Zendi F Meharry

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Mitchell Toryanski, Legal Counsel

OTHERS PRESENT: Kris Ellis, Eiguren Ellis Public Policy

The meeting was called to order at 9:02 AM MDT by Joshua R Thompson.

LEGISLATIVE REPORT

Mr. Toryanski gave the legislative report. He said that there are no proposed law changes or proposed rule changes for the 2017 session. Mr. Toryanski reminded the Board of the deadlines for proposed laws and rules for the 2018 Legislative Session.

BOARD STRUCTURE

Ms. Cory read the e-mail from Kris Ellis on behalf of the Idaho Health Care Association. The e-mail stated that there is no opposition to the possibility of combining the Residential Care Administrator Board and Nursing Home Administrator Board; however there is concern regarding the possibility of raising fees. The association did ask that the Board take this into consideration as discussions regarding board structure continue. The Board noted that Idaho is one of two states that have separate Boards.

NEXT MEETING DATE – The next face to face meeting is scheduled for May 4, 2017 at 9:00 AM.

PRELITIGATION PROCESS

Ms. Cory asked the Board for assistance in reviewing and possibly revising the prelitigation process. She said that with Ms. Kerr's experience with the Board of Medicine and knowledge of its prelitigation process, that she may have helpful insight. Ms. Kerr agreed to assist Bureau staff in this matter.

Ms. Hart made a motion asking Ms. Kerr to work with Bureau staff in reviewing/revising the prelitigation process and report back at the next meeting. It was seconded by Mr. Williams. Motion carried.

CORRESPONDENCE

National Association of Long-Term Care Administrator Boards – Mr.

Thompson said that NAB holds two meetings annually. The next meeting will be held in Salt Lake June 14-16, 2017. The Board discussed attendance for this meeting. Additionally, NAB sent a letter updating the Board about the November 2016 meeting that was held in Atlanta.

Ms. Kerr made a motion to approve Mr. Williams to attend the NAB meeting June 14-16, 2017. It was seconded by Ms. Hart. Motion carried.

Ms. Kerr made a motion to approve Mr. Thompson as the Board delegate to NAB and to attend the NAB meeting June 14-16, 2017. It was seconded by Ms. Hart. Motion carried.

EXECUTIVE SESSION

Ms. Hart made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Williams. The vote was: Mr. Thompson, aye; Ms. Hart, aye; Ms. Kerr, aye; and Mr. Williams, aye. Motion carried.

Ms. Hart made a motion to come out of executive session. It was seconded by Mr. Williams. The vote was: Mr. Thompson, aye; Ms. Hart, aye; Ms. Kerr, aye; and Mr. Williams, aye. Motion carried.

CORRESPONDENCE

The Board reviewed an e-mail received from Jared Sorenson. Ms. Kerr made a motion to deny this second request from Mr. Sorenson to keep his application open. It was seconded by Ms. Hart. Motion carried.

APPLICATIONS

Mr. Williams made a motion to approve the following:

David Welker, approved for licensure
Kelsie Hansen, approved for Administrator in Training
Richard Bergman, approved for examination

It was seconded by Ms. Hart. Motion carried.

ADJOURNMENT

Ms. Hart made a motion to adjourn the meeting at 9:36 AM. It was seconded by Ms. Kerr. Motion carried.

Joshua R Thompson, Chair

Cathy Hart

Nancy M Kerr

Zendi F Meharry

Tana Cory, Bureau Chief